Charge Conference Checklist – 2023/2024

**Please have all applicable documents prepared to give to the District Superintendent when he arrives for your charge conference. There will be no need to pre-vote or email forms this year.**

1. Minutes of the previous Charge Conference
2. 2023 Compensation Sheet. (**Signed** for each appointed clergy)
3. 2023 Basic Information Sheet
4. Report of Lay Servant(s) (**Signed** by pastor)
5. Registration of Lay Members to 2023 Annual Conference in Corpus Christi (Without returning this form to the D.S. your lay members will not receive information about Annual Conference)
6. Nominations presented by Committee on Lay Leadership

1. Report of the Trustees
2. Report of the Finance Committee (with a current financial statement and a proposed budget for next year.)
3. Report of the Pastor (one page) **[You may fill out the form or create your own document.]**
4. Written reports of other clergy related to the charge (e.g. retired, appointed beyond local church, etc.)
5. Membership Audit (can be part of Pastor’s Report)
6. Continuing Education (Filled out by ALL appointed clergy)
7. Trusted con Confianza (Safe Gatherings) Report Form

Please do NOT bind the District copy of your Charge Conference packet.